BOARD OF DIRECTORS MEETING MINUTES
Tuesday, September 22, 2026, 5:30 pm
Meeting held at Grand Park Community Recreation Center and via Zoom

I. CALL TO ORDER

President Tim Gagnon called the meeting to order at 5:35pm.

II. ROLL CALL/DECLARATION OF QUORUM/CONFLICT DISCLOSURE

Tim Gagnon, Rick Holden, Tom Overton, Elle Soles, and Piper Ehlen (zoom) were in attendance. The Board members had no conflicts to disclose.

Staff present: *Scott Ledin, Meaghan Brugge, Laura Fischer, Kristen Webb, Avalon Mays, Samantha Pritchard, Jules Sheldon, Kristen Pinnick, Emily Weida, Brian Brigance, Austin DeGarmo, Jesse Dickinson (zoom)*

Public present (signed-in): *Conner Nelson, Parks Thomson, Lauren Panasewicz, John Henley, Roby Bull, Michael Miller (zoom)*

III. REVIEW AND APPROVAL OF MINUTES

a. August 25, 2026 Meeting Minutes: *Elle Soles motioned to approve the minutes as presented; Tom Overton seconded; all in favor 5-0.*

IV. OPEN FORUM

The Board provides the opportunity for the public to comment on items that are not on the agenda. *Comments by the public shall only be made during the Open Forum portion of the meeting and shall be limited to three minutes per individual, unless additional opportunity is given at the Board's discretion.*
Connor Nelson and Parks Thomson gave an update on the Winter Park Film Festival held at The Foundry earlier this month. Attendance increased 100% from last year with 1700 attendees this year. They thanked Brian and the Foundry staff for contributing to the success of the festival weekend.

V. DEPARTMENT REPORTS

a. Financial Report – August 2026: *Meaghan Brugge gave a verbal summary of the written report. District wide revenues in August were $28k less than budget. District wide costs of goods sold were $5k better than budget. District wide expenses were $20k less than budget. The District ended the month $3k less than budget and is $62k better than budget year to date.*

Parks and Rec Combined August revenue was $14k better than budget. Costs were in line with budget and expenses were $3k less than budget. Parks and Rec Combined ended the month $18k better than budget and is $62k better than budget year to date.

Pole Creek Combined August revenue was $48k less than budget. Costs of goods sold were $10k under budget and expenses were $18k less than budget. Pole Creek ended the month $21k less than budget and is $39k less than budget year to date.

The Foundry August revenue was $4k better than budget. Costs of goods sold were $5k over budget and expenses were $1k over budget. The Foundry ended the month $2k less than budget and is $39k better than budget year to date.

District wide capital expenditures for August were $36k and include vehicle and equipment lease payments, completion of the Foundry carpet project, deposit for the pool air handler unit, and the start of Pole Creek's Ridge course irrigation design project.

b. Pole Creek Golf Club: *Jesse Dickinson gave a verbal update to the written report. Moving to cart path only has been very helpful in maintaining the course for the rest of this season and next season. Due to recent rains the ponds are full for the first time this season. The Bistro menu and hours will be reduced as the end of the season approaches.*

c. Grand Park Community Recreation Center: *Avalon Mays gave a verbal update to the written report. The Rec Center recently hosted a CPRA section meeting that had 20 facility professionals attending in person from across the state. It's currently GPCRC Maintenance Week, staff are working hard to clean, repair, and update the facility. Welcome to Emily Weida, new Guest Services Supervisor. Goodbye to Jules Sheldon, Fitness & Gymnastics Supervisor, who has announced she is moving out of state early next month.*

d. Recreation Programming: *The September lifeguard class was cancelled due to low enrollment. Thanks to the Fraser Valley Recreation Foundation and a local donor for funding the purchase of a new pace clock in the pool area. Upcoming Rec Center events include the Fall Open House October 3rd, Health & Wellness Fair October 17th, and the Annual Holiday Craft Fair November 14th.*

e. Fraser Valley Sports Complex: *Austin DeGarmo gave a verbal update to the written report. The FVSC hosted the Fraser Valley Doubles Volleyball tournament with 320 participating teams. The rink sport court has been removed for the season, and the IceBox plans to open October 1st.*

f. Facilities Maintenance: *Scott Ledin gave a verbal update to the written report. Thanks to the Maintenance team for leading and coordinating projects, repairs, and cleaning during GPCRC Maintenance Week.*

g. Foundry Cinema & Bowl: *Brian Brigance gave a verbal update to the written report. Eighty new seats have been ordered to replace the seating in one theatre. The best of the existing seats will be used to replace worn seats in the other theatre. League bowling has started on Monday and Tuesday nights. Brian and Tyler attended the Shamrock Food Show today in Denver.*

h. District Administration: *Scott Ledin gave a verbal update to the written report. The Board and Staff Retreat is scheduled for Thursday, October 15th. The FVMRD Community Needs Assessment continues with upcoming focus groups and community engagement events, work on the draft survey, and data gathering for a district wide Level of Service and Conditions Assessment. Intergovernmental agreements between FVMRD, the Town of Fraser, and East Grand School District are in the process of being updated. Scott presented the IceBox Improvement Committee's conceptual design of a potential IceBox expansion project. There is no current budget for this project, all work thus far has been done by the all-volunteer committee.*

VI. ADJOURMENT

Tom Overton motioned to adjourn the meeting; Tim Gagnon seconded; all in favor 5-0. The meeting was adjourned at 6:26pm.