



POSITION TITLE	Shift Lead Lifeguard
CLASS	Full-time or Part-time
PAY TYPE	Non-exempt
PAY GRADE	60
PAY RANGE	\$20.00 - \$30.00 per hour
SUPERVISOR	Recreation Supervisor - Aquatics

WHY WORK FOR THE FRASER VALLEY METROPOLITAN RECREATION DISTRICT?

The Fraser Valley is situated in a high mountain park and surrounded by the Arapaho National Forest and several wilderness areas. Home to Winter Park Resort, a world-renowned ski resort, the Fraser Valley offers a variety of winter activities and our idyllic summer climate is a haven for outdoor enthusiasts. The FVMRD has established an outstanding reputation for quality recreation and excellent customer service, creating amazing experiences for our residents and guests every day. We invite you to join our team!

GENERAL STATEMENT OF DUTIES: The Shift Lead Lifeguard plays a vital role in ensuring safety and providing excellent customer service within the aquatics facility. This position involves assisting with training and supervising aquatics staff, monitoring pool activities, and enforcing safety protocols while offering a fun and safe environment for all patrons.

ESSENTIAL JOB FUNCTIONS: The following examples are meant to be illustrative only and are not intended to be all inclusive. FVMRD reserves the right to modify the essential functions of this job at any time.

- Supervise swimming activities at the aquatics facility and ensure that policies, guidelines, and safety procedures are followed.
- Be prepared to lifeguard and/or assist with setting up, starting, or teaching aquatics programs.
- May be required to teach aquatics programs currently certified or trained to teach in.
- Warn swimmers of improper activities or danger and enforce pool regulations and water safety policies.
- Administer first aid in the event of injury, rescue swimmers in distress or danger of drowning, and administer CPR when necessary.
- Evaluate conditions for safety and initiate the aquatics emergency action plan as required.
- Respond to accidents, injuries, and illnesses that occur at the GPCRC; complete reports as needed for accidents, injuries, and illnesses.
- Maintain a clean and orderly pool and adjoining areas to ensure safety of all patrons.
- Complete pool maintenance logs and attendance logs.
- Under the direction of the Aquatics Supervisor, assist with pump room maintenance when asked.
- Conduct daily maintenance and cleaning of the aquatics facility and notify Aquatics Supervisor of any safety issues.
- Test pool chemicals with a Taylor or Palin test kit and adjust chemicals as needed.
- Assist in inventory control and maintenance of pool equipment.
- Assist in recruiting and training lifeguards.
- Assist with planning and conducting in-service training.
- Participate in staff in-service training and meetings as required.
- Assist the Aquatics Supervisor with staff scheduling, program schedules, and group/camp visits.
- Serve as the on-duty supervisor in the absence of the Aquatics Supervisor and Aquatics Lead, ensuring guards are following rules and maintaining safety in the aquatics facility.
- Complete projects as assigned by Aquatics Supervisor.
- Perform other related duties as necessary.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:

- Basic computer knowledge.
- Knowledge of safety policies, procedures, and practices.
- Knowledge of aquatic equipment and general maintenance, as well as applicable health and safety regulations.
- Excellent customer service skills including the ability to resolve/diffuse patron issues and complaints.
- Ability to remain calm and provide direction to aquatics staff and patrons during emergencies.
- Ability to read and interpret written documents and manuals.
- Ability to communicate clearly and concisely, both orally and in writing.
- Ability to establish and maintain an effective working relationship with staff members, patrons, and the general public.
- Ability to work evenings, weekends, and holidays as necessary.

EDUCATION, TRAINING, AND EXPERIENCE:

- High School diploma or G.E.D. equivalent required.
- Minimum of two years lifeguard experience required.
- Current Red Cross Lifeguard certification required.
- CPO/AFO preferred.
- LGI preferred.
- WSI/BSI preferred.

Work Environment: Work is performed in an indoor aquatics facility and may include periods of high activity. The noise level in the facility is consistently loud, and the air temperature is warm and humid. While performing the duties of this position, the employee occasionally works near moving mechanical parts and pool mechanical systems. The employee may occasionally be exposed to wet and dry conditions, fumes, and toxic or caustic chemicals. Employees will be required to read safety data sheets and understand all safety precautions when handling chemicals or hazardous cleaning materials.

Physical Requirements: While performing the duties of this position the employee is required to walk, stand, sit, talk, hear, and see. The employee is occasionally required to climb, balance, swim, stoop, kneel, crouch, and crawl. The employee must occasionally lift and/or move up to 50 pounds. The employee is required to be able to identify and evaluate field emergencies and to respond physically to those emergencies quickly and appropriately. Headphones are not allowed to be worn during lifeguard shifts.

The FVMRD is customer service oriented and committed to hiring individuals who respond effectively to citizen needs and concerns.

EQUAL OPPORTUNITY EMPLOYER

Employee Name

Employee Signature

Date