



BOARD OF DIRECTORS MEETING MINUTES

Tuesday, April 28, 2026, 5:30 pm

Meeting held at Grand Park Community Recreation Center and via Zoom

I. CALL TO ORDER

Vice President Rick Holden called the meeting to order at 5:38pm.

II. ROLL CALL/DECLARATION OF QUORUM/CONFLICT DISCLOSURE

Rick Holden, Tom Overton, Piper Ehlen, and Elle Soles (zoom) were in attendance. Tim Gagnon had an excused absence. The Board members had no conflicts to disclose.

Staff present: *Scott Ledin, Meaghan Brugge, Laura Fischer, Kristen Webb, Avalon Mays, Jules Sheldon, Ana Morales, Brian Brigance, Kaden Brocke, Kelton Schmitz, Craig Cahalane, Jesse Dickinson, Brenna Kirk*

Public present (signed-in): *Michael G (zoom)*

III. REVIEW AND APPROVAL OF MINUTES

March 31, 2026 Meeting Minutes: Piper Ehlen motioned to approve the minutes as presented; Tom Overton seconded; all in favor 4-0.

IV. OPEN FORUM

The Board provides the opportunity for the public to comment on items that are not on the agenda. There were no comments for Open Forum.

V. NEW BUSINESS

- a. *Review and possible adoption of updated FVMRD Policies & Procedures Manual. Elle Soles motioned to approve the updated FVMRD Policies & Procedure Manual; Tom Overton seconded; all in favor 4-0.*

VI. DEPARTMENT REPORTS

- a. *Financial Report – March 2026: Meaghan Brugge gave a verbal summary of the written report. District wide revenues in March were \$254,659 better than budget, (60% due to timing of property tax collection, 15% due to Golf Pass sales). District wide costs of goods sold were \$2,230 over budget, and expenses were \$29,618 over budget mainly due to salaries and wages. The District ended the month \$222,811 better than budget.*

Parks and Rec Combined March revenue was \$130,372 better than budget, due to timing of property tax collection, gymnastics registration timing, and strong Youth Specialty Camp registration. Costs were in line with budget; expenses were \$15,072 over budget. Parks and Rec Combined ended the month \$115,300 better than budget.

Pole Creek Combined March revenue was \$41,952 better than budget. Costs of goods sold were \$3,414 over budget; expenses were \$6,042 over budget. Pole Creek ended the month \$32,946 better than budget.

The Foundry March revenue was \$23,646 better than budget. Costs of goods sold were \$1,889 under budget; expenses were \$6,389 over budget. The Foundry ended the month \$19,146 better than budget.

District wide capital expenditures for March were \$23,543 for vehicle and equipment lease payments.

- b. Pole Creek Golf Club: Jesse Dickinson, Craig Cahalane, and Brenna Kirk gave a verbal update to the written report. Recent moisture has been helpful for the course. Opening day has not been finalized. The Pro Shop is coming together and will be open soon. Season pass and resident ID card sales continue to be strong. Bistro will be open for Mother's Day lunch. Bar and front of house should be fully staffed, back of house staff are still needed.*
- c. Grand Park Community Recreation Center: Avalon Mays gave a verbal update to the written report. Three new front desk staff have been hired and are in training. The water slide and climbing wall passed state inspections. The Vermont Systems RecTrac User Group training is being hosted tomorrow at the Foundry. March saw a decrease in day pass visits, though overall visitation increased due to member visits.*
- d. Recreation Programming: Ana Morales and Jules Sheldon gave verbal updates to the written report. Aquatics is introducing Junior Lifeguard Camp this summer. The May lifeguard training class has two people enrolled; several previous lifeguard employees have expressed interest in returning for the summer. Thanks to Hollen Parsons for updating the Aquatics bulletin boards. Group fitness continues to have strong participation with 722 participant visits in March. Stacy Kempfer is leading a new running club that begins on May 4th. The gymnastics team will be attending two meets in May. Stephanie, Samantha, and Ana hosted a table at the Children's Fair last week. Delivery of the new kilns has been delayed due to a brick shortage; delivery is expected by the end of May.*
- e. Fraser Valley Sports Complex: Kelton Schmitz gave a verbal update to the written report. The IceBox closed April 11th for the season. Youth volleyball had a successful season with both Fraser Valley teams going undefeated. Youth baseball registration is open. The FVSC paving project is underway and the new Olympia Zamboni is scheduled to arrive early June.*
- f. Facilities Maintenance: Scott Ledin gave a verbal update to the written report. The pool HVAC unit remains shutdown due to an exhaust issue. Two proposals have been received to repair the unit with a 5–6-week timeline. Full replacement of this unit and the other three rooftop HVAC units will be planned and budgeted for in the coming years.*
- g. Foundry Cinema & Bowl: Brian Brigance gave a verbal update to the written report. New carpet will be ordered soon for the bowling area and movie theaters. A 15-minute buffer has been added to bowling reservations to provide flexibility and accommodate customers. Scott and Brian attended CinemaCon and were able to meet with vendors and learn more about the cinema industry.*
- h. District Administration: Scott Ledin gave a verbal update to the written report. A draft RFP for a community needs assessment was provided in the Board packet. The 2026 budget includes \$30k in consulting fees that can be utilized for this project. Thank you to Accounting Specialist Tony Allegreti as he moves on; May 1st is his final day with the District. Welcome to new Marketing Specialist Katherine Hendrickson.*

VII. ADJOURNMENT

Rick Holden motioned to adjourn the meeting; Piper Ehlen seconded; all in favor 4-0. The meeting was adjourned at 6:26pm.